

MERCEDES-BENZ MANUFACTURING FACILITY TOUR GUIDELINES

Important: Group Leaders please share this information with your group. You are responsible for their compliance. Please read the following instructions.

RULES FOR ADMISSION

Please Read Carefully:

All members in a group are expected to know the rules. Not following these rules will forfeit your tour. Sorry, but there will be no exceptions.

- Canes, Crutches, and Walkers are not allowed on the tour (wheelchairs are permitted – but not supplied.)
- Cameras are not permitted on the manufacturing facility tour, and all cell phones must be turned off.
- No smoking on the premises.
- Children must be at least 12 years of age to tour the facility.
- Group leaders please pay with credit card, check, or cash.
- The cost per person is \$5; in groups of 10 or more, the cost is \$4 per person.

SAFETY

DRESS CODE (Applies to the manufacturing facility tour only)
Please:

- **No Shorts**
- **No Open Toe Shoes**
- **Skirts / Dresses must come below the knee at least 2 inches**
- **No Sleeveless Shirts**
- **Rubber Sole Shoe Preferred**

Sorry, No Exceptions

PHOTO ID Required for participants over the age of 18.

Backpacks, briefcases, etc. are not allowed on the tour. Ladies may carry their purse. Security reserves the right to conduct inspections of boxes, bags, etc.

OTHER GUIDELINES

- Allow ample time for parking and unforeseen delays. Tours start promptly as scheduled. Therefore, late arrival will forfeit your tour.
- Due to limited space, groups cannot exceed the confirmed number in their party.
- You may wish to allow more time to visit the museum and gift shop.

For security purposes, a list of all participants must be received 10 days prior to the tour.

Fax: (205) 507-2255

Should you need to book, change or cancel your reservation, please call:

(205) 507-2252 or (888) 286-8762

Mercedes-Benz Visitor Center

Hours of Operation

Monday – Friday: 08:30 AM to 04:30 PM CST

Closed Weekends and Major Holidays

- From I-59/I-20, take Exit 89 to Mercedes Drive, the Visitor Center is the building with the wavy roof, and Mercedes Star. Look for the blue sign pointing the way to the Visitor Center.
- Groups should arrive 15 minutes prior to scheduled tour for registration.
- Cancellations must be made 3 business days in advance to avoid a charge.
- The Manufacturing Facility tour is a 1 ½ hour walking tour, covering a distance of approximately 2 miles.
- Mercedes-Benz U.S. International, Inc. reserves the right to cancel tours at any time without notice. If a tour must be canceled, we will make every effort to notify concerned parties in advance, and reschedule your visit whenever possible.
- Notice, because we are a production company with continuous improvements, the assembly line may not be running at your tour time.

Please sign to indicate that the above guidelines have been read and communicated to your group. Once this signed document is returned with a credit card number to hold your reservation, your tour will be confirmed.

Tour Group Leader's Signature

Date

Group Name

Tour Date